

SOMERVILLE OPEN STUDIOS OUTDOOR ART SHOW COVID-19 PREPAREDNESS PLAN

As COVID-19 prevents Somerville Open Studios (SOS) from holding a traditional 'open studios event', SOS is proposing an outdoor art show/sale as one part of this year's 2021 event, to be held on May 1st. This document outlines Somerville Open Studios COVID-19 outdoor art show preparedness plan and operational protocol. This plan incorporates direct instruction from, and meets industry guidance and mandates from:

Centers for Disease Control and Prevention (CDC)

Massachusetts Department of Health & Social Services (DHSS)

Federal Occupational Safety and Health Administration (OSHA)

Somerville Public Health Department

Somerville Open Studios Outdoor Art Show COVID-19 Preparedness Plan

1. General Policies and Procedures

- a. Only pre-registered artists and volunteers will be allowed to assist in the setup and breakdown of the SOS Outdoor Art Show.
- b. SOS will screen artists and volunteers for signs/symptoms of COVID-19 with both a "day of" questionnaire and temperature check when they arrive; sick artists and volunteers will stay home or immediately be sent home if they feel or appear sick.
- c. All artists, volunteers, and visitors will be educated on coronavirus and how to prevent transmission via signage posted throughout the show site, SOS website, social media, and SOS Tent Show Manual and registration website to remind everyone to adhere to proper hygiene, social distancing rules, appropriate use of PPE, and cleaning and disinfecting protocols.
- d. SOS will maintain a continuous log of every artist and volunteer on-site each day; artists are expected to keep a record of who (if not themselves) is working at their display each day.

e. Implementation of Social Distancing

f. Overview

- i. Within two separate outdoor areas on private property, (1. Grass Verge along side of Somerville Armory. 2. Private way between Dane St. and Market Basket Parking Lot) SOS will set up 1 row of display areas for individual artists six feet apart along a linear walkway.
- ii. Ropes and stanchions will establish one entrance and one adjoining exit.
- iii. Two SOS volunteers will maintain a count of entering and exiting members of the public. SOS will request that only 2 members of the public view the work in a single artists display area at a time, therefore limiting the total number of visitors to 36 at any one time (18 artist's display areas with 2 visitors each).

iv. We will request that members of the public limit their visit to no more than 30 minutes.

a. Protections and Protocol for Distancing

i. Signage will be posted throughout the show site, the SOS website, and social media, to remind everyone to adhere to proper hygiene, social distancing rules, appropriate use of PPE, and cleaning and disinfecting protocols.

ii. Artists and volunteers must remind customers to wait 6 feet apart while in line.

iii. Only two members of the public at the displays at any time.

a. protections and protocols for managing occupancy

i. Maintain minimum six-foot separation between all artist, volunteers and members of the public in all interactions when feasible.

ii. Artists will utilize physical barriers (rope, folding table, etc.) to maintain distance between themselves and between artists and the public.

a. Protocols to limit face-to-face interaction

i. All those attending the SOS Outdoor Art Show will be required to wear masks. The SOS Art Show will provide paper masks for customers at the rate of \$1 at the entrance (when supplies are sufficient).

ii. No special demonstrations, music, kids' activities, or other events that would potentially draw a crowd will be permitted during the show.

a. Protocols receiving or exchanging payment

i. Artists will be encouraged to employ 'touchless' payment options such as PayPal, Venmo or Square.

ii. Artists will be encouraged to utilize alternatives for exchanging money: (examples: a box for customers to insert money, a box w/ partitions for the different bill denominations and the customer makes their own change as the artist supervises).

iii. Artists will sanitize hands between every transaction.

iv. Artists will be encouraged to price their work in increments of \$10 to reduce the need for change.

i. **Cleaning and Disinfecting Protocols**

b. SOS will provide masks and gloves to volunteers at no cost to them and require all artists, volunteers and members of the public to wear such personal protective equipment (PPE).

c. Limit the sharing of objects and discourage touching of shared surfaces or, when in contact with shared objects or frequently touched areas, sanitize hands before and after contact.

d. Artists will not allow the public to touch artwork unless purchasing.

a. Artists and volunteers must sanitize their high touch surfaces often; SOS volunteers will be ringing a bell at regular intervals during the event as a reminder of this requirement.

b. Protections and protocols for hand sanitization will include:

i. Instant hand sanitizer will be provided at the entrance and exit of the display area.

ii. Each artist must provide sanitizer at their display

i. **Protocol for COVID-19 Artist and Volunteer Screening**

c. All artists and volunteers registered to take part in the SOS Outdoor Art Show will be required (on each day of the show) to complete a three-question protocol with the following questions:

Are you experiencing new onset or worsening of the following symptoms:
(congestion, cough, diarrhea, fever, shortness of breath, sore throat, sudden loss of taste or smell, wheezing)?

In the past 14 days, have you been in close contact with someone diagnosed with Coronavirus/COVID-19?

Have you had a positive COVID-19 test in the past 21 days?

a. All artists and volunteers registered to take part in the SOS Outdoor Art Show will have their temperature taken before they enter the display area.

b. If an artist or volunteer (or member of their immediate household) that is registered to work at the SOS Outdoor Art Show tests positive for COVID-19, they will not be permitted to attend the event and the SOS board of directors will be notified. SOS will immediately notify the Local Public Health nurse. Somerville Open Studios will not undertake contact tracing ourselves but will cooperate with contact tracing efforts. Artist and volunteer identities will be protected by Somerville Open Studios unless the appropriate local or state authorities deem it essential to provide such information.